



**BLAIR PLANNING COMMISSION AGENDA
REGULAR MEETING on MAY 30, 2024**

Altoona Water Authority, 900 Chestnut Avenue, Altoona, PA

CALL TO ORDER at 8:30 a.m.

1. Roll Call - to publicly determine which members are present and if a quorum is present.
2. Approval of Minutes - Meeting minutes of April 25, 2024 will be considered for approval.
3. Public Comment Period - Public comment will be received at this time.

DEVELOPMENT APPLICATIONS

4. Parlor Doughnuts - Stiffler McGraw has submitted a request for low-impact subdivision plan at 3621 Burgoon Road in the City of Altoona. The plan proposes renovating 1,950 sf of the existing building; the other 2,765 sf will remain as professional office space. A drive-through service is also proposed for the doughnut shop area.
5. Staff Level Reviews - Planning staff has reviewed and responded to the following applications since the last meeting. Commission members were given an opportunity via email to review these applications prior to response letters being sent:
 - Allegheny Township - Brian Shaw Minor Subdivision, 110 Helsel Heights
 - Antis Township - LMSE management Group Lot Line Adjustment
 - Frankstown Township - Francesco D'Ottavio Subdivision, in Sylvan East Development
 - Frankstown Township - John Madey Component 4B Plan, Beaverdam and Flowing Spring Roads
 - Frankstown Township - Spigelmyer Property Line Change, Scotch Valley and Frankstown Roads
 - Greenfield Township - Stiffler/Kinsley Property Line Change, Anvil Way (Blue Knob Development)
 - Logan Township - Fischer Lot Consolidation Plan, 19th Street Altoona
 - Logan Township - Lumadue Subdivision, State Route 36 South
 - North Woodbury Township - Baker Minor Subdivision
 - Taylor Township - Frederick and Brumbaugh Subdivision-Lot Line Relocation, Squirrel Alley (off of Cove Road)
 - Taylor Township - Hursh Minor Subdivision, Carper Road
 - Woodbury Township - Cathy Over Subdivision, Township Road #397

REVIEW OF ACTIONS BY GOVERNING BODIES

6. Logan Township Zoning Ordinance Amendment –to address the elimination of the Township’s regulations related to solar collection systems
7. City of Altoona Comprehensive Plan - Review and comment period for the City’s comprehensive plan, *All Together Altoona*

METROPOLITAN CLEARINGHOUSE

8. Staff Level Reviews - Planning staff has reviewed and responded to the following requests since the last meeting. Commission members were given an opportunity via email to review these requests prior to response letters being sent:
 - Roaring Spring Borough - Roaring Spring Municipal Authority, NPDES discharge permit application
 - Antis Township -Parson Application for Detwiler single residence sewage treatment plan
 - Antis Township - Mike Tyler, single residence sewage treatment plan
 - Allegheny Township - Peoples Natural Gas, Royal Oak Lane Rectifier and Disturbed Ground Bed, General Permit 102 and Chapter 105 for Water Obstruction and Encroachment
9. Letter of Support - City of Altoona Training Center Establishment land acquisition, PA Office of State Fire Commissioner, Act 104 Emergency Training Center Capital Grant application
10. Letter of Support - Stiffler McGraw for the proposed Blair Township Brentwood Flood Mitigation project, DCED CFA Flood Mitigation Grant application

GRANTS

11. City of Altoona - City Zoning and SALDO Ordinance update, MAP Grant Award in the amount of \$75,000.00
12. Borough of Hollidaysburg - Leaf Collection System, DEP 902 Grant Application in the amount of \$200,000.00
13. County of Blair - Letter of Support for Blair County Valley View Park Phase II, DCED Greenway Trails and Recreation grant application for \$250,000.00

HAZARD MITIGATION

14. BRAVE - Update on hazard rankings and capacity discussion with the Hazard Mitigation Planning Committee.

ADMINISTRATIVE ITEMS

15. Nominating Committee - Select members to a Nominating Committee for the purpose of nominating two members to each of the Officer positions of Chairman, Secretary and Treasurer.
16. Treasurer’s Report - Presentation of the budget and related items.

17. Health Insurance Contract – Authorization for the Director to execute a contract with UPMC Health Care to provide health insurance to Blair Planning employees through June 30, 2025.
18. Commissioner Liaison Forum - This is an opportunity for the Commissions' liaison to make any reports, comments, or findings to the Planning Commission.
19. Planning Commissioners' Forum – This is an opportunity for Planning Commission members to bring items of relevant interest to the attention of the body as a whole.
20. Questions from the Media – This is an opportunity for the media to ask any questions needed to clarify any points made or agenda items discussed during the meeting.
21. Announcements
 - June 12 – Introductory meeting with Commissioners
 - June 17 – Blair MPO meeting
 - June 19 – Southern Alleghenies CAP monthly meeting
 - June 20 – PPM Planning monthly meeting
 - June 19 – Juneteenth Holiday (office closed)
 - June 24 – HBCC monthly meeting
 - June 25 – PennDOT Connects quarterly meeting
 - June 26 – Food for Life meeting

ADJOURNMENT

The next board meeting is scheduled for Thursday, June 27 at 8:30 a.m. at the Altoona Water Authority, 900 Chestnut Avenue, Altoona, PA

